



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460

AUG 27 2014

Kevin Bogardus  
Environment and Energy Publishing  
122 C Street, NW, Suite 722  
Washington, DC 20001

OFFICE OF  
ADMINISTRATION  
AND RESOURCES  
MANAGEMENT

Dear Mr. Bogardus:

I am responding to your Freedom of Information Act (FOIA) request (EPA-HQ-2014-009108) for "all records concerning logs documenting who has visited EPA's headquarters – the William Jefferson Clinton North, South, East and West Buildings as well as the Ronald Reagan Building at 1200 Pennsylvania Avenue NW – from July 1 to August 1, 2014. Please include all records that document EPA's visitors, including but not limited to database queries, online registration forms, sign-in sheets, visitor badges, lapel stickers and passes."

Attached are visitor logs for the William Jefferson Clinton buildings and the Ronald Reagan Building. These are the only records that document EPA visitors to these buildings. Note: The visitor logs for the WJC East building for the period of July 1-August 1 have been reported as lost by the guard staff. If they are located, they will be turned over per this request. The badge numbers of EPA's visitor escorts have been redacted. There is a \$0.15 per page copying charge after the first 100 pages.

Under the FOIA, you have the right to appeal this determination. EPA must receive your appeal within 30 calendar days from the date of this letter. The agency will not consider appeals received after the 30 calendar day limit. The appeal must be in writing and should include the HQ-2014 tracking number assigned to your request (above), copies of your initial request and the response letter from the agency, and the reasons for your appeal. You may submit your appeal letter by U.S. Postal Service mail, courier service, fax or email.

Mailing address:

National Freedom of Information Officer  
U.S. Environmental Protection Agency  
1200 Pennsylvania Avenue, NW (2822T)  
Washington, D.C. 20460

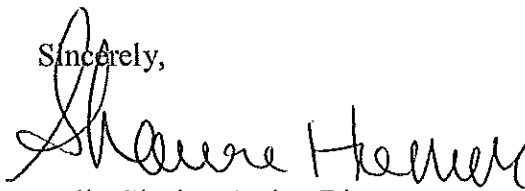
Courier and hand delivery address:

National Freedom of Information Officer  
U.S. Environmental Protection Agency  
1301 Constitution Avenue, NW  
Room 6416 West  
Washington, D.C. 20004

Fax: (202) 566-2147; email: [hq.foia@epa.gov](mailto:hq.foia@epa.gov)

For faster handling, please mark the letter and envelope, "Freedom of Information Act Appeal."

Sincerely,

*for*   
Kelly Glazier, Acting Director,  
Security Management Division